



[Type text]

**MOST IMPORTANT CIRCULAR / GeM procurement**

	<p>भारत सरकार / Govt of India रक्षा मंत्रालय / Min of Defence रक्षा लेखा नियंत्रक, नं. 1, स्टाफ रोड, सिकंदराबाद - 09 Controller of Defence Accounts No.1, Staff Road, Secunderabad - 09 ( ई-मेल / email: <a href="mailto:secd-stsn-cda@nic.in">secd-stsn-cda@nic.in</a> ) (वेब साइट / web site: <a href="http://cdasecباد.ap.nic.in">cdasecबाद.ap.nic.in</a>) दूरभाष/Tel: 040-27843385/Ext-209 फैक्स/Fax: 040-27810499</p>	 <p>150 YEARS OF CELEBRATING THE MAHATMA</p>
---	--	---

सं/ .No. GeM/0001/Gen Corr

दिनांक/dt. 1<sup>st</sup> May 2020.

**हर काम देश के नाम**

सेवा में / To,

Commdt,  
MC, EME  
PIN-900453

GOC,  
HQrs TASA,  
Bollarum,  
Secunderabad

GOC,  
HQrs 54 Inf Div  
PIN - 908454

Commdt,  
CDM,  
Sainikpuri,  
Secunderabad ([ssoadm.cdmap@nic.in](mailto:ssoadm.cdmap@nic.in))

DQA (R&S)  
DGQ A Complex,  
Karkana, Secunderabad ([rs-dgqa@nic.in](mailto:rs-dgqa@nic.in))

कृपया पत्राचार पद नाम से करे ना कि अधिकारी की नाम से।

Please address all correspondence by designation & not by name

**SAVE TREES. SAVE ENVIRONMENT.**

Pl furnish **gov / nic** mail id of the Unit for faster correspondence through mail.

**विषय /Sub :** Mandatory procurement of Stores / Services through GeM – Submission of bills through GeM online only – No GeM offline bills wef 01/04/2020

As per directions of HQrs CGDA, Delhi Cantt, vide their Lr dt. 05/03/2020, this office has accepted the GeM bills, which could not be received in this office in GeM online mode due to non-selection of payment methods and other technical reasons while processing at Unit level, in offline mode and processed the same as a onetime measure for the financial year 2019-20 only. **Accordingly, it is now intimated that NO GeM bill on account of procurement of Stores / Services (including outsourcing of manpower services where Contract has been concluded through GeM online), except the bills already rejected through GeM online by this office due to non-fulfilment**

[Type text]

**of audit requirements, will be accepted in offline mode wef 01/04/2020.** Henceforth, all GeM bills to be submitted through Online mode only. If any problem is encountered during the processing of bills at Unit level, due to which the bill could not be pushed to GeM server of CDA, the same may be brought to the notice of GeM authorities (Sri. Jayavadevel Raja, Business Facilitator for Telangana Area at [Jayavadevel.raja@intellectdesign.com](mailto:Jayavadevel.raja@intellectdesign.com) or Brig BK Munjal, Advisor Def Procurement at [advisor-defproc@gem.gov.in](mailto:advisor-defproc@gem.gov.in)) for rectifications and submission to CDA through GeM online mode only, since no provision exists in CDA's bill processing system (TULIP) to pass the GeM bills in offline mode after 01/04/2020.

03. In this connection, it is also intimated that Govt of India, MoF vide their OM dt 23/01/2020 advised all the Ministries / Departments to procure goods / services through GeM to leverage the advantages it offers. Sri Tallen Kumar, IAS CEO, GeM vide his Lr dt. 07/01/2020 addressed to MoD (Fin) has also expressed un-happiness over the value of transactions of Rs. 3,423 Cr carried out during 2018-19 and 2019-20 combined compared to tenders of Rs. 36,527 Cr floated for the same period and exhorted to come on board GeM mandatorily. He also requested to ensure that products / services available on GeM should be procured only through GeM and if any items are not available currently on GeM, same can be intimated to GeM online through Request Management System (RMS) so that they can be made available. It is, therefore, requested to ensure that goods and services available in GeM may please be procured from GeM only in terms of Rule 149 of GFR 2017 and bills submitted to this office through GeM Online mode only.

04. In case goods / services are not available on GeM, Min of Fin, Govt of India vide their OM dt. 23/01/2020 has advised to generate "GeM Availability Report and Past Transaction Summary" (GeMAR&PTS) before going for purchase outside GeM wef 01/07/2020. A copy of the OM is enclosed for ready reference.

In view of the above, it is once again requested to adhere to the following strictly while submitting bills to this office in future.

01. **All GeM bills (including bills on a/c of outsourcing of manpower) to be submitted to this office through GeM online mode only, since NO GeM bill is accepted in offline mode except the bills already rejected in GeM online mode by this office due to non-fulfilment of audit requirements.**
02. **To procure goods / services through GeM in terms of Rule 149 of GFR 2017. No bill in r/o goods / services available in GeM but procured outside GeM will be accepted in audit except as suggested at para 4 above.**

This issues with the approval of CDA.

(के .राम नारायण चारी / K. Ram Narayana Chary)  
वरिष्ठ लेखा अधिकारी (जेम) / Senior Accounts Officer (GeM)

प्रति लिपि / Copy to:

01. Commdt,  
AOC Centre  
PIN- 900453 ([airawat789@gov.in](mailto:airawat789@gov.in))

- for information and necessary action pl.

[Type text]

02. Commdt,  
1 EME Centre,  
Secunderabad - -do-
03. Commdt,  
Artillery Centre,  
Hyderabad - -do-
04. Cdr,  
76 Inf Bde,  
PIN - 908076  
C/o 56 APO - -do-
05. Cdr,  
48 Inf Bde,  
PIN - 908047  
C/o 56 APO - -do-
06. Cdr,  
54 Arty Bde  
PIN - 926954  
C/o 56 APO - -do-
07. Comdt.  
SDD  
PIN-900453 - -do-
08. DDG,  
NCC Dte  
T & AP Area,  
Secunderabad  
[ddg.andhra@nccindia.nic.in](mailto:ddg.andhra@nccindia.nic.in) - -do-
09. SAO i/c  
IT Section, Local - for uploading in CDA website.

  
(के .राम नारायण चारी / K. Ram Narayana Chary)  
वरिष्ठ लेखा अधिकारी (जेम) / Senior Accounts Officer (GeM)